

Near Mandapam, Chennai – Tirupati Road, Nagari - 517590

Criteria 2-Teaching and Learning Evaluation 2023-24

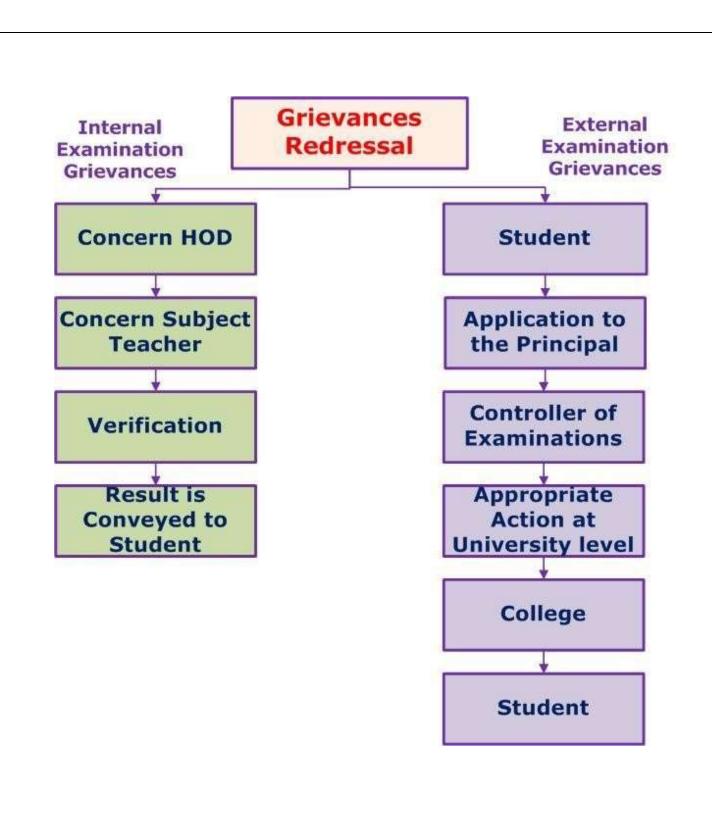
KeyIndicator-2.5 Evaluation Process and Reforms

2.5.2 Mechanism to deal with internal examination related grievances is Transparent, time bound and efficient.

Index of Additional Information

S.no	Document of evidences
1.	Grievances redressal – internal & external grievances work flow (flowchart).
2.	Mechanism to deal with examination related grievances

Principal
Govt. Degree College
Nagari-517590, Chittoor Dis



Mechanism to deal with examination related grievances:

College Level:

- > If a student is not able to appear for examination due to medical or any genuine reason examination is conducted for that student as per norms, provided that he/she submits application with proper documents.
- > The grievances of the students with reference to assessment are made clear by showing his / her performance in the answer sheet.
- > The answer sheet of such student is assessed by the faculty once again in the presence of the student. Any corrections in the total of marks or assessment of answer books as identified by students are immediately done by the faculty members.
- > Any student who is not satisfied with the assessment and award of marks may approach the concern HOD who can intervene and seek opinion of another course Teacher.
- > The Institute follows open evaluation system where the student performance is displayed on the notice board and the same is informed to the parents.

University level:

- > With reference to evaluation, if the student scores less mark than expected, he/she can apply for revaluation of his/her answer script after paying the prescribed fee.
- > University provides the photocopy of answer sheets to students regarding any grievances with reference to evaluation. Student can apply for revaluation if he/she feels that evaluation is not correct